

STATE OF HAWAII  
09 OCT 13 P2:18  
NOTICE OF AND REQUEST FOR  
RESTRICTIVE PURCHASE OF SERVICE  
PURSUANT TO §103F-403, HRS  
STATE PROCUREMENT OFFICE  
STATE OF HAWAII

To: Chief Procurement Officer

From: Department of Human Services/Benefit, Employment & Support Services  
Division

*Department/Division/Branch or Office*

Pursuant to §103F-403, HRS, and Chapter 3-144, HAR, the department head has made a determination that an adequate basis for a restrictive purchase of services exists and requests approval to make a restrictive purchase for the following:

1. Title and description of health and human service(s):		
A one-stop-shop providing a comprehensive range of intensive case management services free to clients and designed to meet the common needs of women and women with children in the highest demand areas (Oahu and Kauai) to transition their reintegration into society from prison, substance abuse treatment and/or emergency residence in domestic violence shelters to empower them to achieve and maintain self-sufficiency for their families, including employability training, training and actual assistance in job searching, life skills training, computer literacy, parenting, domestic violence training (including anger management for associated domestic violence perpetrators), court advocacy and other related services, in conjunction when necessary with associated short and long term transitional housing. The three populations have common needs and can most efficiently be served in combination, since some of the numbers are relatively small in some locations.		
2. Provider Name and Address:	Women In Need (WIN) P.O. Box 414 Waimanalo, HI 96795	
3. Total Contract Funds:	\$600,000	
Contract Funds per Year (if applicable):	\$300,000	
4. RH No. of Previous Request for this Service (if applicable)	RH10-01	
5. Term of Contract:	Start: 11/1/09	End: 10/30/11
If the contract term is longer than 1 year, provide justification for the extended term: This restrictive procurement was already approved in request RH10-01, and this request is to amend RH10-01 to correct the Division (changing from the Social Services the Division to Benefit, Employment & Support Services Division) and change the term of the contract from 8/1/09 through 6/30/11 to 11/1/09 through 10/30/11, because it could not be processed before the start date of 8/1/09.		

STATE OF HAWAII  
NOTICE OF AND REQUEST FOR  
RESTRICTIVE PURCHASE OF SERVICE  
PURSUANT TO §103F-403, HRS

6. Describe the circumstances justifying a restrictive purchase:

This a request is to amend RH10-01 to correct the Division (changing from the Social Services the Division to Benefit, Employment & Support Services Division) and change the term of the contract from 8/1/09 through 6/30/11 to 11/1/09 through 10/30/11.

7. Describe the efforts and results in determining that this is the sole provider who can render services. Include approximate dates:

This a request is to amend RH10-01 to correct the Division (changing from the Social Services the Division to Benefit, Employment & Support Services Division) and change the term of the contract from 8/1/09 through 6/30/11 to 11/1/09 through 10/30/11.

8. List state agency personnel, by position title, who will be involved in the approval process and administration of the contract:

Lillian B. Koller, Director of Human Services  
Ed Igarashi, Fiscal Management Office Administrator  
Pankaj Bhanot, BESSD Administrator

9. Direct questions to (name & position):

Scott Ray

Phone number:

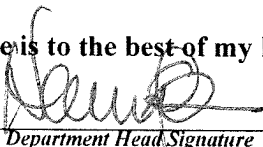
721-6225

e-mail address:

scott\_ray\_assoc@yahoo.com


STATE OF HAWAII  
NOTICE OF AND REQUEST FOR  
RESTRICTIVE PURCHASE OF SERVICE  
PURSUANT TO §103F-403, HRS

I certify that the information provided above is to the best of my knowledge true and correct.

  
\_\_\_\_\_  
Department Head Signature

10/12/09

\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Typed Name Lillian B. Koller

**NOTICE**

Pursuant to §103F-403, Hawaii Revised Statutes and Chapter 3-144, Hawaii Administrative Rules, the aforementioned purchasing agency has submitted a request to the chief procurement officer for a restrictive purchase of service for health and human services, and if approved, intends to purchase the service without issuing a request for proposals.

Any person may file a written protest under the procedures established under Chapter 3-148, Hawaii Administrative Rules, located on the web at [www.spo.hawaii.gov](http://www.spo.hawaii.gov), click *Statutes and Rules* and *Procurement of Health and Human Services*. Protests shall be hand delivered or postmarked by United States Postal Service within seven (7) days after the date this notice is first published on the internet. If hand delivered it must be submitted by 4:30 PM, Hawaii Standard Time, within seven days after day this notice is first published. Protests must be submitted to the following procurement officer **and** head of the purchasing agency:

**Procurement Officer for this Procurement**  
Ed Igarashi  
1390 Miller Street, Room 205  
Honolulu, HI 96813

**Head of Purchasing Agency**  
Lillian B. Koller  
1390 Miller Street, Room 209  
Honolulu, HI 96813

Protest forms and instructions are on the web at: [www.spo.hawaii.gov](http://www.spo.hawaii.gov), click *Health and Human Services, Chapter 103F...* and *Forms for Private Providers*. Questions should be directed to the contact person noted in item 9 of the request.

Published: OCT 13 2009

**FOR CHIEF PROCUREMENT OFFICER USE ONLY**

Chief Procurement Officer's Comments:

STATE OF HAWAII  
NOTICE OF AND REQUEST FOR  
RESTRICTIVE PURCHASE OF SERVICE  
PURSUANT TO §103F-403, HRS

☐ **APPROVED**    ☐ **DISAPPROVED**    ☐ **NO ACTION**

\_\_\_\_\_  
*Chief Procurement Officer Signature*

\_\_\_\_\_  
*Date*

Please ensure adherence to applicable administrative requirements.